



ACADEMIC REGULATIONS (2025-26 ONWARDS)

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Director
Dean Academics

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PREAMBLE

DMIMS follows a learner-centric approach and has successfully adopted the fundamentals of academic brilliance, cultural activities, sporting excellence in students which are simultaneously progressing under the guidance of entrusted facilitators and excellent leadership. DMIMS is committed to have an environment which provides expanded employment opportunities to its students and enriched knowledge base to its faculty. It has developed an ethos of sharing professional capabilities and resources with the peers

The institute has a flexible and innovative approach towards the teaching learning process with emphasis on practical aspects and 'beyond the syllabus' areas of knowledge. Value addition is another area in which the institute lays great stress. A skill development course has been emphasized for the growth of students.

The Academic manual gives an insight to its stakeholders about the academic culture and regulations of DMIMS which works with academic autonomy status since the academic year 2015. This document speaks about the foundation for the inclusion of relevant courses along with the delivery to achieve the objective of ideal teaching learning process.

We look forward towards achieving academic excellence through our new curriculum pattern under the autonomous status and provide best education and platform to our present and future students.

VISION

To Be the Best- Known Management Institute to Provide Value Based Knowledge Leaders for Business, Government & Society

MISSION

To develop Contemporary Skill set Through Curricular, Co-Curricular and Extra Curricular Activities.

QUALITY POLICY

Datta Meghe Institute of Management Studies strives for excellence in imparting Quality education through continual improvements in Teaching, Learning, Research, Moral and Ethical Values.

CORE VALUES

Team Work-Discipline-Professionalism-Ethics-Transparency.

PROGRAMME EDUCATIONAL OBJECTIVES (PEOs)

PEO1	To foster the academic environment and quality through case method of teaching resulting into students facing real life situation during his career.
PEO2	To contribute to the sphere of students' knowledge by practical approach of teaching leading into a professional approach in his career.
PEO3	To imbibe leadership qualities in the students in order to handle complex business situations.
PEO4	To adopt innovative practices in teaching to enrich the mental acumen of students which must be used in his assignments after completion of MBA program.
PEO5	To make students appreciate and comprehend various aspects of business to counter business issues in a positive way in his professional career.

PROGRAMME OUTCOMES (POs) *(Prescribed by NBA)*

P01	Apply knowledge of management theories and practices to solve business problems.
P02	Foster Analytical and critical thinking abilities for data-based decision making.
P03	Ability to develop value-based leadership ability.
P04	Ability to understand, analyse and communicate global, economic, legal, and ethical aspects of business.
P05	Ability to lead themselves and others in the achievement of organisational goals, contributing effectively to a team environment.

PROGRAMME SPECIFIC OUTCOMES (PSOs)

PSO 1	Managerial Problem-Solving : Apply knowledge of management theories and practices to analyse and solve complex business problems using structured and strategic approaches.
PSO 2	Data-Driven Decision Making: Demonstrate analytical and critical thinking skills to interpret data, evaluate alternatives, and make informed, evidence-based business decisions.
PSO 3	Value-Based Leadership: Exhibit ethical leadership and personal integrity in managerial roles by integrating core values, social responsibility, and stakeholder perspectives.
PSO 4	Global and Contextual Awareness: Understand, analyse, and communicate effectively about the global, economic, legal, and ethical dimensions of business operations in a dynamic environment.
PSO 5	Teamwork and Goal Achievement: Lead oneself and others effectively to achieve organizational goals while fostering collaboration, inclusivity, and accountability within team settings.

GRADUATE ATTRIBUTES (Gas):

At the end of MBA Programme the learner shall exhibit:

GA1	Management Knowledge: Demonstrate knowledge of core management principles and practices across functional areas such as finance, marketing, operations, and human resources.
GA2	Problem Solving and Decision Making: Apply structured and innovative approaches to analyse complex business issues and make data-driven, strategic decisions.
GA3	Leadership and Teamwork : Exhibit leadership qualities and effectively contribute to, and manage, diverse teams in dynamic and multicultural environments.
GA4	Ethical and Social Responsibility: Uphold high standards of integrity, ethics, and corporate social responsibility in professional and societal contexts.
GA5	Communication Skills : Communicate effectively and professionally through verbal, non-verbal, and written modes across business settings and stakeholder groups.
GA6	Critical and Analytical Thinking: Apply logical reasoning, critical analysis, and quantitative techniques to evaluate information and solve business problems.
GA7	Entrepreneurial Ability : Demonstrate creativity, innovation, and risk-taking ability to identify business opportunities and create sustainable ventures.
GA8	Global and Multicultural Perspective : Understand global business environments, cultural diversity, and international economic systems to manage across borders and contexts.
GA9	Adaptability and Lifelong Learning: Adapt to changes in the business environment through continuous learning and skill development for sustained career growth.
GA10	Technology Proficiency: Utilize emerging technologies, digital tools, and information systems for enhanced business analysis, communication, and decision-making.

ACADEMIC REGULATIONS

Academic programs of this institution are governed by rules and regulations as approved by Academic Council, which is the highest academic body of an autonomous institute. These academic rules and regulations will be applicable to all students who shall be admitted to this institute from academic session 2018-2019.

1.0 ABBREVIATIONS AND DEFINITIONS

1.1	Autonomous Institution/ Institute	institution / institute designated as autonomous by Rashtrasant Tukadoji Maharaj, Nagpur University.
1.2	Academic Autonomy	freedom in all aspects of conducting academic programs, granted by University for promoting excellence.
1.3	AC	Academic Council.
1.4	AICTE	All India Council for Technical Education
1.5	ATKT	Allowed to Keep Terms
1.6	BoM	Board of Management
1.7	BoS	Board of Studies
1.8	CA	Continuous Assessment
1.9	CGPA	Cumulative Grade Point Average
1.10	CoE	Controller of Examinations
1.11	Commission /UGC	University Grant Commission
1.12	Course/Subject	theory/SIP/Project Work/ other item mentioned in the Scheme of Examination, identified by the number and title.
1.13	DAC	Disciplinary Action Committee
1.14	DTE	Directorate of Technical Education, Government of Maharashtra.
1.15	ESE	End Semester Examination
1.16	GRC	Grievance Redressal Committee
1.17	Institution/Institute	DMIMS / Datta Meghe Institute of Management Studies, Nagpur
1.18	M.S.E	Mid Semester Examination
1.19	RRMC	Result Review and Moderation Committee
1.20	SGPA	Semester Grade Point Average
1.21	SoE	Scheme of Examination
1.22	RTMNU/University	Rashtrasant Tukadoji Maharaj Nagpur University
1.23	PA	Practical Assessment
1.24	CRT	Campus Recruitment
1.25	C.P.	Class Performance
1.26	EEP	Employability Enhancement Programme

Please be noted that where the words “he”, “him”, “his”, occur, they also mean “she”, “her” and “hers”.

2.0 PROGRAM OFFERED

DMIMS offers a full-time Post Graduate degree program, Master of Business Administration (M.B.A) with dual specialization.

- 2.1 The M.B.A. program shall consist of 13 Core Courses, 04 Skill Development Courses, 6 Specializations with 5 papers each, 03 Audit courses, 01 Open elective, and 01 Capstone Project in any of the specializations opted by the student.
- 2.2 The student shall have a choice to select any two specializations from the list according to his area of interest and a floating elective from any other specialization.

1. Financial Management
2. Human Resource Management
3. Marketing Management
4. Operations and Logistics Management
5. Business Analytics
6. Health Care Management

- 2.3 The student needs to select one specialization paper, as Open Elective paper, from the group of ‘Open Electives’. This will be the paper from the third specialization. Open Elective Group is a group having in total 06 papers, 01 paper from each specialization.

3.0 ADMISSION TO MBA PROGRAM

- 3.1 The admission to the M.B.A. program is centralized and is covered under Centralized Admission Process (CAP) carried out by the State Government of Maharashtra as per the regulation of the All India Council for Technical Education, New Delhi. For details visit: www.dte.org.in/mba.
- 3.2 The intake capacity of the program, criteria for reservation, eligibility requirements shall be decided by the Government directives.
- 3.3 The selected students will be admitted to the MBA program after the student fulfills all admission related requirements as indicated in the allotment letter issued by the Government and after payment of the prescribed fees.

- 3.4 If at any time after admission, it is found that a candidate has not fulfilled all the requirements for admission, the Director of the Institute may revoke the admission of the candidate and report the matter to the Academic Council and concerned government authorities as necessary.
- 3.5 The MBA program offers dual specialization. There are five specializations, out of which a student has to choose any two. For the choice of specialization, the students will have to fill the option form after the completion of the Semester-I. The classes for particular specialization /courses under the specialization shall be conducted, only if minimum 10 students opt for that specialization/course under the specialization.

4.0 ELIGIBILITY FOR ADMISSION TO MBA PROGRAM

A person who has secured 50% marks (in case of General Category) /45% marks (in case of reserved category) in graduation and who has appeared in entrance tests is eligible for taking admission in MBA program.

5.0 DURATION OF THE PROGRAM

The Program shall be of 2 years / four semester duration.

SOE 2025 ONWARDS

SEMESTER -I

SEMESTER	COURSE TYPE	COURSE CODE	Course Title	Instruction Hours	Credits	Internal Assessment		Written Examination		Total Marks	
						MAX	MIN	MAX	MIN	MAX	MIN
SEMESTER -I		C4101	Principles of Business Management	30	2	40	0	60	12	100	40
		C4102	Financial Reporting & Analysis	45	3	40	0	60	12	100	40
		C4103	Quantitative Techniques	45	3	40	0	60	12	100	40
		C4104	Human Resource Management	30	2	40	0	60	12	100	40
		C4105	Marketing Management	30	2	40	0	60	12	100	40
		C4106	Business Law	45	3	40	0	60	12	100	40
		C4107	Organizational Behavior	30	2	40	0	60	12	100	40
		A4101	Indian Knowledge System	-	-	-	-	-	-	-	-
		S4101	Business Communication	30	2	40	0	60	12	100	40
		S4102	Digital Skills & Collaboration In Managerial Practice	30	2	40	0	60	12	100	40
	TOTAL			315	21	360		540	-	900	-

SEMESTER -II

SEMESTER	COURSE TYPE	CO UR SE CO DE	Course Title	Instruction Hours		Internal Assessment		Written Examination		Total Marks	
						MAX	MIN	MAX	MIN	MAX	MIN
SEMESTER -II	C O R E	C4201	Managerial Economics	30	2	40	0	60	12	100	40
		C4202	Cost & Management Accounting	45	3	40	0	60	12	100	40
		C4203	Financial Management	45	3	40	0	60	12	100	40
		C4204	Production & Operation Management	30	2	40	0	60	12	100	40
		C4205	Digital Marketing	30	2	40	0	60	12	100	40
		C4206	Business Research	30	2	40	0	60	12	100	40
		C4207	Fundamentals of Business Analytics	45	3	40	0	60	12	100	40
		C4208	Entrepreneurial Development	30	2	40	0	60	12	100	40
	A U D I T	A4201	Ethics & Corporate Governance	-	-	-	-	-	-	-	-
		A4202	Employment Enhancement Program (EEP)	80	-	-	-	-	-	-	-
	S K I L L	S4201	MS Excel- Advanced	20	2	40		60	12	100	40
	TOTAL			385	21	360	-	540	-	900	-

SEMESTER III

	COURSE CODE	Course Title	Instruction Hours		Internal Assessment		Written Examination		Total Marks	
					MAX	MIN	MAX	MIN	MAX	MIN
CORE	C4301	Strategic Management	30	2	40	0	60	12	100	40
GROUP-A	EL4301	Elective- I : Paper 1	45	3	40	0	60	12	100	40
	EL4302	Elective- I : Paper 2	45	3	40	0	60	12	100	40
	EL4303	Elective- I : Paper 3	45	3	40	0	60	12	100	40
GROUP-B	EL4301	Elective- II : Paper 1	45	3	40	0	60	12	100	40
	EL4302	Elective- II : Paper 2	45	3	40	0	60	12	100	40
	EL4303	Elective- II : Paper 3	45	3	40	0	60	12	100	40
SKILL	S4301	Power BI	30	2	40	0	60	12	100	40
PROJEC	P4301	SIP		6						
TOTAL			330	28	320	-	480	-	800	-

Note: EL stands for respective Domain Electives

SEMESTER IV

SEMESTER IV	COURSE TYPE	COURSE CODE	Course Title	Instruction Hours		Internal Assessment		Written Examination		Total Marks	
						MAX	MIN	MAX	MIN	MAX	MIN
	CORE	C4401	AI in Business Decisions	30	2	40	0	60	12	100	40
	GROUP-A	SP4404	Elective– I – I : Paper 4	45	3	40	0	60	12	100	40
		SP4405	Elective– I – I : Paper 5	45	3	40	0	60	12	100	40
	GROUP-B	SP3404	Elective– I – II : Paper 4	45	3	40	0	60	12	100	40
		SP3405	Elective– I – II : Paper 5	45	3	40	0	60	12	100	40
	P4401	Capstone Project	-	12					200	100	
				210	26	200	-	300	-	700	-

ELECTIVES

ELECTIVE A -FINANCE

COURSE CODE	SEMESTER	COURSE NAME
F4301	III	CORPORATE TAX PLANNING & DIGITAL COMPLIANCE
F4302	III	BLOCKCHAIN AND FINTECH: METHODS AND APPLICATIONS
F4303	III	STRATEGIC DERIVATIVES & FINANCIAL ANALYTICS
F4404	IV	APPLIED BEHAVIOURAL FINANCE
F4405	V	STRATEGIC INVESTMENTS & PORTFOLIO OPTIMIZATION

ELECTIVE B -HUMAN RESOURCE MANAGEMENT

COURSE CODE	SEMESTER	COURSE NAME
H4301	III	LEARNING & DEVELOPMENT
H4302	III	HR ANALYTICS
H4303	III	INDUSTRIAL RELATIONS
H4304	IV	HUMAN RESOURCE ADMINISTRATION: SYSTEMS & PROCEDURES
H4405	V	SOCIAL SECURITY LAWS

ELECTIVE C - MARKETING MANAGEMENT

COURSE CODE	SEMESTER	COURSE NAME
M4301	III	CONSUMER BEHAVIOR
M4302	III	PRODUCT AND BRAND MANAGEMENT
M4303	III	MARKETING ANALYTICS
M4404	IV	SALES AND DISTRIBUTION MANAGEMENT
M4405	V	MARKETING OF SERVICES

ELECTIVE D- OPERATIONS& LOGISTICS MANAGEMENT

COURSE CODE	SEMESTER	COURSE NAME
04301	III	PROJECT MANAGEMENT: PLANNING, TOOLS & TECHNIQUES
04302	III	INTEGRATED PROCUREMENT AND INVENTORY MANAGEMENT
04303	III	TOTAL QUALITY MANAGEMENT
04404	IV	SERVICE OPERATION MANAGEMENT
04405	V	LOGISTICS & SUPPLY CHAIN MANAGEMENT

ELECTIVE E- BUSINESS ANALYTICS

COURSE CODE	SEMESTER	COURSE NAME
BA4301	III	BIG DATA ANALYTICS
BA4302	III	CLOUD COMPUTING
BA4303	III	DATA MODELLING
BA4404	IV	SOCIAL MEDIA ANALYTICS
BA4405	IV	MACHINE LEARNING & PREDICTIVE ANALYSIS

ELECTIVE F- HEALTH CARE MANAGEMENT

COURSE CODE	SEMESTER	COURSE NAME
HM4301	III	HOSPITAL PLANNING & ADMINISTRATION
HM4302	III	ETHICS & LEGAL ASPECTS IN HEALTH CARE
HM4303	III	PATIENT CARE SERVICES HEALTH INFORMATICS & DIGITAL HEALTH
HM4404	IV	MARKETING OF HEALTH CARE SERVICES
HM4405	IV	HEALTH CARE DELIVERY SYSTEM AND PUBLIC HEALTH IN INDIA

Note: Evaluation Pattern

Number of credits of the course	MSE	RE-MSE	ESE
03/02	UNIT 1+UNIT 2+ UNIT 3	UNIT 1+UNIT 2+ UNIT 3	ALL UNITS

MOOC COURSES CARRIES 6 CREDITS. IT MAY BE A SINGLE COURSE OF 6 CREDITS, OR MAY BE THE COMBINATION OF MULTIPLE COURSES. CREDIT SHOULD BE EQUAL TO OR GREATER THAN 6 CREDITS. MOOC COURSES WILL BE DRIVEN THROUGH THE RESPECTIVE FACULTY MENTOR.

CREDIT MATRIX

SEMESTER	CREDITS	MAR KS
FIRST SEMESTER	21	900
SECOND SEMESTER	21	900
THIRD SEMESTER	28	800
FOURTH SEMESTER	26	700
MOOC COURSES	6	
TOTAL	102	3300

Course Component	No. of Courses	Curriculum Content (% of Total Number of Credits of the Program)	Total Number of Credits
Program Core	17	39.22	40
Program Electives	10	29.41	30
SIP	1	5.88	6
Capstone Project	1	11.76	12
Skill Development Courses	4	7.84	8
MOOC Courses	--	5.88	6
Audit Courses	3	---	-
Total	36	100	102

6.1 COURSE CODE AND COURSE NUMBERING SCHEME

Every Course is denoted by unique five digit alpha numeric characters.

- First character represents the nature of the subject i.e. C-Core courses, S-Skill Development Course & A for Audit course.
- The Second character represents the number of revision of SoE.
- The Third character represents the Semester of course, 1 indicating First Semester and 2, 3, 4 indicating the respectively numbered semesters.
- The Fourth and Fifth Character represents a sequential number assigned to the course in the semester.

This has been represented in the form of the following diagram.

C	4	1	01
Core	SoE revision No.	Semester	Course no. in that semester

For specialization courses

- The first character represents the name of the specialization like (F-represents Financial Management, H-represents Human Resource Management, M represents Marketing Management, BA-Business Analytics HM- Health Care Management and O- represents Operation& Logistics Management).
- The second character is 4 (Common for all specializations & Represents Revision-4).
- The third character represents Semester
- The Fourth character & fifth character represents specialization paper number.

This has been represented in the form of the following diagram.

H	4	3	01
Specialization (HR)	SoE revision No.	Semester	Paper no.

7.0. INDUSTRY INTERNSHIP PROGRAM / CAPSTONE PROJECT.

- 7.1 All the students have to undertake Semester Long Internship in the industry, in the SEMESTER-IV.
- 7.2 The duration for it will be 1 Semester.
- 7.3 The student will have an academic guide and an industry guide.
- 7.4 At the end of Summer Internship Program and Project Work, the student has to submit a detailed report, and the outcome of it will be the 'CAPSTONE PROJECT'.
- 7.5 All the students completing the 'CAPSTONE PROJECT', will have to attend a viva voce to be conducted by the panel of examiners.

8.0 EVALUATION of CAPSTONE PROJECT

- 8.1 Evaluation by Industry Guide
Industry Guide will evaluate the Student on parameters like understanding of content, communication skills, & overall presentation.
- 8.2 Evaluation by Academic Guide:
Academic Guide will evaluate the student on various parameters including Selection of TOPIC, Problem Identification, and Research Methodology & Presentation of SIP Report. *For details refer CAPSTONE MANUAL*

9.0 SCHEME OF EXAMINATION AND DISTRIBUTION OF MARKS

The examination scheme is based on the Theory, Viva-voce, Teachers assessment and Practical assessment. Assessments of all courses are divided in two broad components, Internal Assessment and End Semester Examination; weightage is in the ratio 40:60 respectively;

- 9.1 M.S.E.-1 (Based on Unit-1 Unit-2 & Unit-3) and E.S.E (Based on complete 6 Units) will be conducted for all courses.
- 9.2 The distribution of marks is as given below:

Distribution of marks: equal weightage to each unit

UNIT	M.S.E.1	ESE	TOTAL
1	8	6	14
2	8	6	14
3	8	6	14
4		14	14
5		14	14
6		14	14
	24	60	84
Teachers Assessment			08
Class Performance			08
Total			100

9.3.1 A student will get maximum 3 attempts as regular student to clear a semester examination.

a) End Semester Examination

b) Re- End Semester

Examination c) Repeater

If a student fails in all these attempts, he will be discontinued (DC) as regular student. After clearing the course, he has to re-register as regular student.

10.0 ELIGIBILITY CRITERIA FOR APPEARING IN THE EXAMINATION

All bona-fide students are eligible to appear for the End Semester Examination if they fulfil the following criteria:

10.1 Must fulfil the attendance criteria as per clause no.30

11.0 ABSENTEE TEST

The Institution may offer an additional test for students who could not attend M.S.E. I.

12.0 THE GRADING SYSTEM

The evaluation of students will be done on the basis of grades as detailed below

12.1 The academic performance of a student shall be graded on a ten-point scale. The grades and their equivalent grade points are listed in Table 3.

12.2 For every course taken by a student, he will be assigned a grade based on his combined performance in all the assessments. The grade indicates a qualitative assessment of the student's performance and is associated with equivalent number called a grade point.

12.3 Table 1 shows the various grades that can be awarded to students under relative grading. For absolute grading please refer table 2.

12.4 The Grades (up to D only) awarded to a student in all the courses shall be converted into a semester performance index and cumulative performance index called the Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) respectively.

Award of Grade using Statistical Method

Table-1: Award of grades using relative grading

RANGE OF MARKS	GRADE
$\geq X + 1.5 \sigma$	A+
$\geq X + 1.0 \sigma$ To $< X + 1.5$	A
$\geq X + 0.5 \sigma$ To $< X + 1.0 \sigma$	B+
$\geq X$ To $< X + 0.5 \sigma$	B
$\geq X - 0.5 \sigma$ To $< X$	C+
$\geq X - 1.0 \sigma$ To $< X - 0.5 \sigma$	C
$\geq X - 1.5 \sigma$ To $< X - 1.0 \sigma$	D
$< X - 1.5 \sigma$	F

A) For the theory courses if $X - 1.5 \sigma > 40$ OR $X - 1.5 \sigma < 40$

Grade calculation for C+,C, D& F shall be as given below , while that for A+,A,B+ & B shall be same as per **Table 1**

$$\begin{aligned}
 C+ &= \geq X - (X - 40)/3, & C &\geq X - (X - 40) \times 2/3, \\
 D &\geq X - (X - 40) \times 3/3, & F &\leq X - (X - 40) \times 3/3
 \end{aligned}$$

B) RRMC Recommendations If $X - 1.5 \sigma < 40$

For all theory courses passing marks shall be 40. However the lower limit shall be reduced as per RRMC recommendations, so that failure % as calculated by formula,

$$\left(\frac{\text{Number of students having F Grades}}{\text{Total Students - Detained Student}} \right) \times 100 \text{ Shall not exceed } 15\%$$

Table No. 2 Awards of Grade Using Absolute Method:

Marks equal to or greater than 91 %	A+
Marks equal to or greater than 84% but less than 91%	A
Marks equal to or greater than 77 % but less than 84%	B+
Marks equal to or greater than 70 % but less than 77%	B
Marks equal to or greater than 63% but less than 70%	C+
Marks equal to or greater than 57% but less than 63% C	C
Marks equal to or greater than 50 % but less than 57%	D
Marks less than 50%	F

Table No. 3 Structure of grade point conversion

GRADE	GRADE POINT	ACADEMIC PERFORMANCE
A+	10	Outstanding
A	09	Excellent
B+	8.25	Very Good
B	7.50	Good
C+	6.75	Satisfactory
C	6	Average
D	5	Marginal
F	0	Fail
I	-	Incomplete Course requirement

13.0 METHOD FOR THE AWARD OF GRADES

For the award of grades in a course, all component-wise evaluation shall be done in marks. The marks of different components viz. Teachers Assessment (T.A), Mid-Semester Examinations (M.S.E.), End-Semester-Examination (E.S.E.), would be reduced to relative weightage of each component as given in Scheme of Examination. Marks so obtained would be converted to grades at the end of semester, as per the guidelines given below:

- i. If the number of students appearing in a course is less than 30 then absolute grading system as per **Table No. 2** shall be used.
- ii. If no. of students is greater than 30 statistical methods as per **Table No. 1** is to be used.
- iii. For conversion of grade to grade points **Table No. 3** is to be used for both absolute grading system and statistical method.

1. Average and standard deviation should be calculated as per the following equations.

$$\text{Average} = X = \frac{\sum \text{Marks}}{n}$$

Where, n = Total No. of Examinee - Detained Examinee

2. While calculating average, marks of absent students shall be considered to be zero.

$$\text{StandardDeviation} = \sqrt{\frac{\sum (x - X)^2}{(n - 1)}}$$

Where x= Individual marks of each students. And X is arithmetic mean (*Average*)

3. For absolute grading table-2 is to be used for awarding grades and for conversion grade to grade points Table no. 3 is to be used.

13.1 EXPLANATION OF GRADES

'F' Grades

The 'F' grade denotes failure.

[Note: For inclusion in relative grading system the cutoff marks (inclusive of internal and external assessment) for each Core Courses, Skills Development Courses and Specialization Courses is 50 percent of marks]

'I' Grade

A student having attendance lower than 75% in a course, will be detained and given I grade.

'G' Grade

A student who fails to complete the **EEP (Employability Enhancement Programme) /Audit** course will be denoted with G grade to show that the course is incomplete.

'H' Grade

A student who successfully completes the **EEP/Audit** course will be denoted with H grade.

13.2 GRADE POINT AVERAGE

13.2.1 Calculation of Semester Grade Point Average (SGPA)

The performance of a student in a semester is indicated by SGPA.

The SGPA is the weighted average of the grade points obtained in all the courses registered by the student during the semester.

$$SGPA = \sum \frac{C_i P_i}{C_i}$$

Where,

C_i = The number of credits for the i^{th} course of a semester for which SGPA is to be calculated.

P_i = Grade points earned in the i^{th} course.

$i = 1, 2, \dots, n$ represent the number of courses in which a student is registered in the concerned semester. The SGPA is calculated to two decimal places.

13.2.2 Calculation of Cumulative Grade Point Average (CGPA)

An up to date assessment of the overall performance of a student from the time of his first registration is obtained by calculating a number called CGPA, which is weighted average of the grade points obtained in all the courses registered by the student since he entered the college.

$$CGPA = \sum \frac{C_j P_j}{C_j}$$

Where,

C_j = the number of credits for the j^{th} course up to the semester for which CGPA is to be calculated

P_j = grade points earned in the j^{th} course.

$j = 1, 2, \dots, m$ represent the number of courses in which a student is registered up to the semester for which the CGPA is to be calculated. The CGPA is also calculated to two decimal places.

The conversion of SGPA and CGPA in to Percentage and vice versa is to be considered as per the following formulae for the conversion.

a) Percentage = $(10 \times \text{Grade points}) - 7.5$

b) $SGPA = \left(\frac{\text{Percentage} + 7.5}{10} \right)$ up to and equal to 85%

c) For Any percentage above 85% , SGPA is 9.25

As per the Academic Regulations, the equivalent class/ division secured by the students on the basis of CGPA is as below:

First class with distinction	CGPA 8.25 and above
First class	CGPA More than or equal to 6.75 and less than 8.25
Second class	CGPA More than or equal to 5 and less than 6.75

The students scoring CGPA marginally less than 6.75 for first class and 8.25 for distinction class shall be given condonation up to 0.05 points for award of division equivalent to CGPA. Thus,

a) Students having CGPA 6.70 shall be presumed to be secured First class

b) Students having CGPA 8.20 shall be presumed to be secured Distinction class; such students shall be granted the remark “**Division by Condonation**” on Grade Report without changing the original academic record including CGPA.

14.0 PASSING MARKS

Amendment of minimum cut off Percentage from the academic session 2017 - 2018 & Cut off marks for each course in ESE

- There is no cut off percentage of passing in the courses, where Relative Grading is applied.
- In courses, where, ‘Absolute Grading’ is applied, the passing cutoff is 40 % , i.e 40 marks out of 100.(60 ESE and 40 Internal)

- In addition, the students will have to score a minimum of 20% marks (i.e 12 marks out of 60 marks) in the End Semester Examination to be declared pass in each course.

14.1. ATKT RULE

An unsuccessful student at the any semester examination shall be ALLOWED TO KEEP TERM in accordance with the following table:

Admission to Semester	Candidate should have passed in following examinations	Candidate should have completed the term and filled examination form
Semester-I	Degree examination	Not Applicable
Semester-II	Not Applicable	Semester-I
Semester-III	Semester-I	Not Applicable
Semester-IV	Semester-I&II	Not Applicable

15.0. AWARD OF RANKS UNDER AUTONOMOUS SCHEME

- 15.1 Merit ranks will be declared only for those students who have,
- a. been directly admitted to a course in the Institution under autonomous regulations,
 - and
 - b. completed the entire course in the Institution only within the minimum possible prescribed time limit i.e. two years.
 - and
 - c. passed all courses prescribed for the program in first attempt only (i.e. he has not secured "F" grade in any examination).
- 15.2 Academic performance will be the sole criterion for award of Merit Rank.
- 15.3 The students will be ranked on the basis of their performance in all the four semesters of the program.
- 15.4 Semester wise awards are given in form of cash prizes and certificates.

16.0 TEMPORARY BREAK FROM THE PROGRAM

- 16.1 A candidate is normally not permitted to break the study. However, if a candidate intends to temporarily discontinue the program in the middle for any valid reasons and to rejoin the program in a later respective semester, he shall apply in advance. Such application shall be submitted before the last date for payment of examination fee of the semester in question and forwarded through the Dean Academics stating the reasons for such withdrawal together with supporting documents and endorsement of his parent / guardian.
- 16.2 Such permission is accorded only to those who do not have any outstanding dues and necessary fees have been paid at the Institute.
- 16.3 The candidate has to rejoin the program after the break from the commencement of the respective semester as and when it is offered.
- 16.4 The break from study can be granted only once in a program within the maximum permissible period.

17.0 TERMINATION FROM THE PROGRAM

The admission of a student to the program may be terminated and the student may be asked to leave the institution in the following circumstances:

- a) The student fails to satisfy the requirements of the program .
- b) The student fails to satisfy the norms of discipline specified by the Institution from time to time.

18.0 ELIGIBILITY FOR AWARD OF DEGREE

A student shall be eligible for the award of the degree only if the student has:

- a) Passed all prescribed courses.
- b) Satisfied minimum academic requirements.
- c) Satisfied all requirements specified by the Academic Council and/or ordinances.
- d) Paid all the dues to the institute.
- e) No pending case of indiscipline.

19.0 PROVISIONAL CERTIFICATE

A student, who has completed all requirements as set out in these rules and regulations, will be eligible for issue of “Provisional Certificate” from the institution.

20.0 DEGREE CERTIFICATE

After successful completion of the program at the Institution, the student will be eligible for award of degree in subsequent convocation. The University Degree Certificates will be distributed from the Institution office to all successful candidates once received from the RTMNU. A student can claim the degree certificate in person from the office of CoE after submitting the copies of grade sheets of all semesters and proving his identity. He shall produce either a photo identity card of the Institution, driving license with photo, passport, photo identity card issued by present employer or credit card of reputed bank bearing a photo.

21.0 MERIT LIST, MEDALS AND CITATIONS

Preparation of Merit/Rank List

- 21.1 The merit list shall be prepared for each program offered under Autonomy, based on CGPA.
- 21.2 The merit list shall be declared from amongst the students satisfying following eligibility criteria-
- a) Student must have taken admission to entry level semester of the MBA program under autonomy. No student absorbed from RTMNU will be considered.
 - b) Student must have completed the program in minimum duration for the said program.
 - c) Student must have successfully completed all the courses that are required for successful completion of the program as per the Scheme of the Examination in first attempt.
- 21.3 The merit list (provisional and final) shall be prepared by Tabulation committee and shall be notified by Controller of Examinations, on behalf of Examination Committee.
- 21.4 The merit list shall be prepared in two stages, the first stage being the provisional merit list.

- 21.5 The notified lists, provisional as well as final, shall be given wide publicity and shall be available on the institute website and on the notice boards.
- 21.6 If anyone has any objection to the name(s) in the notified provisional merit list, the same shall be raised within 10 days after publishing the provisional merit list. The objections raised shall be submitted in writing giving the details in all respects, to the office of Controller of Examinations.
- 21.7 The Controller of Examinations shall scrutinize the objections received and direct the Tabulation Committee to incorporate the objections, if found correct. The amended merit list shall be called as Final Merit List and shall be published on the institute website and notice boards.

21(A) Meritorious students

Prize money (as finalized by the Finance committee) will be given to the students as below:

First Topper from every year will be given cash prize of Rs. 3000/-.

22.0 RULES AND REGULATIONS APPLICABLE TO NEW PROGRAMS THAT MAY BE INTRODUCED IN FUTURE

The rules and regulations published here will be applicable to the new programs that will be started by the Institution in the same categories in future.

23.0 AMENDMENTS

- 23.1 These regulations may get revised / amended from time to time and on approval by the Academic Council and the BoM shall come in to force and shall be binding on the students, faculty, staff, all authorities of the Institute and others concerned.
- 23.2 These regulations in part or whole, on approval by the Academic Council and the BoM shall supersede all the earlier regulations and amendments.

24.0 INTERPRETATION OF REGULATIONS

In case of any dispute, difference of opinion in interpretation of these regulations or any other matter not covered in these regulations, the decision of the Chairman, Academic Council shall be final and binding.

25.0 EMERGENT CASES

Notwithstanding anything contained in the above regulations, the Chairman of the BoM/Academic Council/BoS may, in emergent situations take action on behalf of the BoM/Academic Council as he deems appropriate and report it to the next meeting of the BoM/Academic Council for its approval.

26.0 GENERAL GUIDELINES AND CODE OF CONDUCT FOR STUDENTS

Refer Student Rule Book.

27.0 ANTI-RAGGING COMMITTEE

- a) The cases of ragging reported to the Institution authorities shall be forwarded to the Anti-Ragging Committee constituted as per the directions of Hon. Supreme Court of India.
- b) As per due provision of Maharashtra prohibition of Ragging Act 1999, Ragging is a non-bailable cognizable offence. Whosoever indulges in ragging either-directly or indirectly shall be liable for punishment amounting to imprisonment up to 2 years and fine of Rs. 10,000/- along with dismissal from the institution.
- c) Ragging within or outside of the institution is strictly prohibited.
- d) Whosoever directly or indirectly commits, participates in, abets or propagates ragging within or outside the institution shall be liable for the punishment as per the existing provisions of law and act.
- e) The Anti Ragging Committee will investigate the matter and recommend the suitable action to be taken against the accused students.

28.0 FEEDBACK MECHANISM

DMIMS has a well-established online feedback mechanism for enhancing quality and excellence.

29.0 COURSE COMPLETION

A student will have to complete all the prescribed requirements of the courses for which he is registered.

30.0 ATTENDANCE REQUIREMENTS

30.1 Regular 100% attendance is expected of all students for every registered Course.

30.2. A maximum of 25% absence in the attendance may be condoned only on valid grounds.

30.3 A student can seek additional condonation of upto 15% absence due to death in family or other emergency beyond student's control. However, students seeking condonation should inform the Director immediately and should seek sanction of the absence within a week after joining. The student should submit the documentary evidence to the college authority.

30.4 A student seeking sanction of leave on medical grounds should submit the medical certificate from registered medical practitioner on joining. This shall be approved by the Dean Academics.

30.5 The following activities shall be considered for condonation of attendance:

- Sports and Games: Inter collegiate, Inter zonal, Inter University,
- State level, national level or Open tournaments
- Camps and expeditions
- National Social Service camps
- Cultural Programs promoted by University, or reputed organizations
- Seminar/ Symposia, paper presentation, Quiz competitions
- Leadership courses organized by authorized organizations
- Training programs
- Guest Lectures at other institutions
- Projects in industries/ organizations
- Placement activities
- Any other; with the prior approval of the Principal

30.6 A student having attendance lower than 75% in a course is prevented from appearing in the End-Semester Examination (ESE).

30.7 The attendance shall be computed from the date of commencement of classes as per academic calendar of the Institution

31.0 TRANSITORY REGULATIONS

- 31.1 Transitory regulations are applicable to students who were discontinued for some reasons and rejoin the program, and then he shall be governed by the scheme of examination, syllabi contents and the rules and regulations in force at the time of rejoining of student.
- 31.2 A detained or discontinued candidate, in the year/semester, will be admitted to the same semester on paying the prescribed fees, if any. On readmission, he shall be required to pass in all the courses in the curriculum prescribed for such batch of students in which the student joins subsequently. However, exemption will be given to those candidates who have already passed in such courses in the earlier semester(s), he was originally admitted into.
